

GOVERNMENT NOTICE No. 388 published on 25/11/2005

THE VETERINARY ACT, 2003  
(No. 16 OF 2003)

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**REGULATIONS**

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*(Made under section 52)*

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THE VETERINARY (PROCEDURES FOR INSPECTION OF VETERINARY FACILITIES),  
2005

PART I  
PRELIMINARY

Citation 1. These Regulations may be cited as the Procedures for Inspection of Veterinary Facilities Regulations.

Application 2. These Regulations shall apply to all registered Veterinary Facilities in Tanzania Mainland.

Interpretation Act No. 16 of 2003 3. In these Regulations unless the context otherwise requires:—

“Act” means the Veterinary Act, 2003;

“applicant” means an individual who files an application to be registered to practice veterinary medicine;

“certificate” means a certificate of registration issued to a veterinarian, veterinary specialist or veterinary facility, to an enrolled paraprofessional and enlisted paraprofessional assistant, or any other certificate issued pursuant to the Act;

“council” means as defined under Section 2 of the Act;

“Deputy Registrar” means as defined under section 8 of the Act;

“facility” means as defined in Section 2 of the Act;

“inspection Plan” means a plan to establish procedures to be followed for selection, conduct and reporting of inspections of veterinary facilities;

“inspector” means as defined under Section 11 of the Act;  
“Minister” means as defined under Section 2 of the Act;  
“register” means as defined under Section 2 of the Act.

PART II  
PLAN AND CONDUCT OF INSPECTIONS

4. To obtain compliance with the regulations governing the practice of veterinary medicine, there shall be an inspection plan that establishes the procedures to be followed by the appointed Inspector and shall include but not limited to:

Inspection  
plan

- (a) conduct of Inspection;
- (b) procedures and types of Inspections;
- (c) type of veterinary facilities subject to inspection;
- (d) inspection frequencies;
- (e) facility Inspection costs;
- (f) scrutinise and compile applications for enrolment and enlistment;
- (g) reporting of inspections deficiencies and evaluation of veterinary facilities to the Council.

5.-(1) The Inspector has legal responsibility not to disclose the facts learned during the course of inspection of facilities;

Inspector  
responsi-  
bilities

(2) The Inspector shall observe an accurate report of facts during the course of inspection and investigations.

(3) The Inspector shall have a strict code of ethics with respect to the duties stipulated in section 11(2) of the Act.

6. The conduct of Inspector during inspection visits to veterinary facilities shall be as follows:-

Conduct  
of inspec-  
tor

- (a) to contact the Veterinarian in charge of the veterinary facility by approaching him in dignified, authoritative and cordial manner;
- (b) to present credentials using Council's identity cards, and explain the purpose of the visit;

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- (c) to use diplomacy, tact and persuasiveness to acquire necessary information and details;
- (d) to inspect for the items listed on the inspection report form for that category of veterinary facilities;
- (e) do not become argumentative over any issue with no satisfactory answer;
- (f) do not answer questions relating to interpretation of Laws, regulations or policy issues, direct all such questions to the Council;
- (g) upon completion of the inspection, meet the veterinarian in charge to discuss the findings but adopt a courteous attitude in calling the attention to the violating practices or conditions observed at the time of inspection and on sport minor suggestions for corrections to be made.

Types of  
veterinary  
facilities  
subject to  
inspection

7. The veterinary facilities that will be subject to inspection that encompasses all aspects of health care for small and large animals and shall includes:-

- (a) Veterinary hospital;
- (b) Veterinary clinic;
- (c) Veterinary Centre;
- (d) Veterinary Ambulatory Services;
- (e) Quarantine or Holding ground facilities.

PART III

PROCEDURE AND TYPES OF INSPECTIONS

Regular  
and rou-  
tine facil-  
ity inspec-  
tions

8.-(1)The Inspector shall inspect each registered veterinary facility every year in order to:-

- (a) ensurer that every registered veterinary facility is operating according to the minimum standards promulgated by the Council;



(b) assist veterinary facilities in achieving and maintaining minimum standards and encourage them to continuously improve quality of veterinary services.

(2) While seizing and detaining any drug or equipment, the subject to the provisions of sub-regulation (1) inspectors shall be accompanied by Police Officer.

9. The Inspector shall from time to time make non-regular routine facility inspections.

Non-regular routine facility inspections

#### PART IV RE-INSPECTIONS

10.-(1) When the facility's Inspector determines that a registered facility needs to make corrections to comply with the minimum standards, the inspector has the authority from the Council to:-

Facility practice deficiencies

(a) request the registered veterinary facility to submit a written document plan of correction within 30 days and the completed document shall be submitted to the Inspector for onwards transmission to the Council through the Practice and Facility Monitoring Committee;

(b) follow up to ensure that appropriate plan is completed within the specified time period and that the minimum standards requirements are maintained.

(2) When the Inspector observe that compliance with the minimum standards requirement has not been met, the uncorrected deficiencies shall be included in the re-inspections report and the following steps shall take into effect:-

(a) a stop order shall be issued to suspend the certificate of registration in respect of that facility until the deficiencies have been corrected;

(b) the owner or operator of the facility will apply to the Council for re-inspection upon satisfying himself that the minimum standard requirements have been met.

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(3) For very serious violations of standard, the Inspector shall submit the findings and recommendations to the Council:-

(a) the re-inspections shall be carried out after major corrections have been made and the registered veterinarian shall request for evaluation of his facility from the Council;

(b) for each mandatory re-inspections the Council shall charge a fee that it sees fit;

Renewal  
of facility

11.-(1) To be eligible for the renewal of the facility, the renewal application form shall be completed and submitted on the due date for renewal to the Council;

(2) The Inspector may visit and inspect the facility if it has maintained the minimum standard requirements and submit a report to the Council for its consideration;

(3) Facilities that fail to comply with the renewal rules or notification received by them concerning failure to timely renew or have their premises inspected on time appropriate action will be taken by the Council.

Reinstatement  
of  
registered  
facility

12. Reinstatement of a registered facility that have certification of registration expired beyond the post marked period, cancelled or suspended shall be accomplished upon meeting the following conditions:-

(a) application shall be forwarded to the Council for reinstatement of the registration of the facility;

(b) compliance with inspection minimum standard requirements;

(c) payment of all past due renewal and Council regulatory fees; and

(d) payment of the late renewal fee as approved by the Council.

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13. Upon request, the Inspector may conduct inspection with a fee to assist a new facility or a new veterinarian setting up a veterinary hospital, veterinary clinic and/or veterinary centre.

Voluntary inspection

14.-(1) The Council inspection compliance programme will be based on those minimum standards requirements found in the Registration of veterinary facilities rules, 2004 that are to be used in the care and treatment of animals and protect public health.

The Council Inspection compliance program

(2) Any other area which is observed by the Inspector not meeting the statutory or regulatory requirements shall be covered during the inspection.

(3) When conducting routine inspections on veterinary facilities, the Inspector shall use the minimum standards of the veterinary facilities and shall encompass the entire physical facility with particular attention but not limited to the following areas:-

- (a) structural;
- (b) personnel;
- (c) diagnostic facilities;
- (d) medical records; and
- (e) other general requirements as detailed under the registration of veterinary facilities rules.

PART V

FREQUENCY OF INSPECTIONS

15. A routine inspection of each registered veterinary facility may be conducted every year.

Frequency of inspection

16. New facility inspections will be conducted within five days of the specific date requested by the applicant, provided the application is received within 30 days prior to the proposed opening date and after the initial inspection, new facilities will again be inspected within 12 months.

New facility inspections

17.-(1) Re-inspections will be conducted on those facilities receiving a compliance letter from the Council as requested.

Re-inspections



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(2) The inspections will be conducted within 12 months of the date of the facility's response to the compliance letter and the Inspector shall wait 30-60 days after the response is received to allow the facility time to demonstrate sustained compliance with the conditions stated in the compliance letter from the Council.

(3) For facilities with deficiencies corrected and no new violation, the facility will be scheduled for an annual inspection.

(4) For facilities with deficiencies not corrected or a new violation(s) noted, a report will be provided to the Council for appropriate action.

PART VI

VETERINARY FACILITY COSTS

Inspection, registration, change of status and location and renewal fees

18.-(1) The annual and renewal fees of inspections to the following veterinary facilities shall be as follows:-

(a) Inspection fee	
(i) Veterinary Hospital	50,000/=
(ii) Veterinary Clinic	30,000/=
(iii) Veterinary Centre	20,000/=
(iv) Veterinary Ambulatory services	20,000/=
(v) Veterinary Laboratory	15,000/=
(vi) Quarantine/Holding ground facilities	50,000/=
(b) Initial Facility Registration	
(i) Veterinary Hospital	100,000/=
(ii) Veterinary Clinic	50,000/=
(iii) Veterinary Centre	20,000/=
(iv) Quarantine facility	100,000/=
(v) Veterinary Laboratory	30,000/=
(vi) Veterinary Ambulatory service	50,000/=
(c) Annual Retention fee	
(i) Veterinary Hospital	20,000/=
(ii) Veterinary Clinic/Centre	10,000/=

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(iii) Quarantine facility	20,000/=
(iv) Veterinary Laboratory	10,000/=
(v) Veterinary Ambulatory service	20,000/=
(d) Change of Facility Status	100,000/=
(e) Location Change of Facility	50,000/=
(f) Late renewal: 3 months after expiry date	
(i) Veterinary Hospital	50,000/=
(ii) Veterinary Clinic	30,000/=
(iii) Veterinary Centre	15,000/=
(iv) Quarantine Facility	50,000/=
(v) Veterinary Laboratory	15,000/=
(vi) Veterinary Ambulatory service	30,000/=
(g) Late renewal: beyond 3 months to one year after expiry date:	
(i) Veterinary Hospital	75,000/=
(ii) Veterinary Clinic	40,000/=
(iii) Veterinary Centre	20,000/=
(iv) Quarantine Facility	75,000/=
(v) Veterinary Laboratory	20,000/=
(vi) Veterinary Ambulatory service	40,000/=

(2) The Council shall from time to time, review the rates of fees fixed under these regulations.

(3) The Names of veterinary facilities whose license renewals are more than 30 days over-due are brought to the next regular Council meeting and will be published in the Council's newsletter or any other media as the Council may see it fit.

Dar es Salaam,  
1<sup>st</sup> November, 2005

**EDWARD LOWASSA,**  
*Minister for Water and Livestock  
Development*